

# RESUME



## POST APPLIED FOR :

STAFF NURSE FOR WARD

### Career Objective

Looking for a challenging position in a hospital where my profound medical professional and practical experience will be fully utilized.

### Personal Details

NAME : MRS. SANTWANA BHATTACHARJEE  
HUSBAND'S NAME : MR. BISWAJIT BHATTACHARJEE  
PERMANENT ADDRESS : SHREEMAA APARTMENT  
22 SWARUPANANDA SARANI, P.O. ITALGACHA  
KOLKATA-700 079  
PRESENT ADDRESS : 8 NO. KALI BARI LANE, EAST NALTA, KOLKATA - 700 028  
DATE OF BIRTH : 25TH MARCH, 1981  
CONTACT NO. : 7980724174 / 9874923767  
E-mail ID : santwana820@gmail.com  
EMERGENCY NO. : 9883288061  
GENDER : FEMALE  
NATIONALITY : INDIAN  
RELIGION : HINDUISM

### Educational Qualification :

| NAME OF THE EXAMINATION | BOARD/UNIVERSITY | YEAR OF PASSING |
|-------------------------|------------------|-----------------|
| MADHYAMIK               | W.B.B.S.E        | 1998            |
| HIGHER SECONDARY        | W.B.C.H.S.E      | 2000            |

### Extra Qualification

| NAME OF THE EXAMINATION | BOARD/UNIVERSITY    | YEAR OF PASSING |
|-------------------------|---------------------|-----------------|
| AHM NURSING AID-2003    | RAMKRISNA SEBASHRAM | 2003            |

## Technical Skills

- Use of Internet for studying about hospital related issues and medical care.
- Microsoft Office Excel & word.

## Key Skills

- Handling medical-surgical / critical care, cardiac.
- Directed operations and protocols for all Emergency Room staff.
- Performing discharge planning for patients.
- Preparing reports of patient's care activities.
- Writing nursing orders.
- Good verbal communication skills.
- Good problem solving skills.

## Work Experience

- Worked as a staff nurse in M.B. nursing home from 2003-2004.
- Worked as a staff nurse in Divine nursing home from 2004-2009.
- Worked as a staff nurse in ICU Aditya hospital from 2009-2011.
- Worked as a staff nurse in GD diabetes institute from 2011-2012.
- Worked as a RG Stone Urology & Laparoscopy hospital as a senior staff nurse from 2012 - 2016.
- Working as a senior nurse for home care supervisor and GDA trainer in Tribeca care from 2017 .

DATE :

PLACE : Airport 1 No gate, Kolkata-79

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(SIGNATURE)